

**“YEAR OF YOUTHFULNESS”**

<b>PUBLIC SERVICE MINISTRY</b>	<b>CIRCULAR NO. 17/1985</b>	<b>REFERENCE NO. PS: 17/0<sup>V11</sup></b>
FROM: Permanent Secretary, Public Service Ministry.		
TO: All Permanent Secretaries, Heads of Departments and Regional Executive Officers.		<b><u>SUBJECT:</u></b> Implementation of new vacation leave system for public servants on pensionable establishment
DATE: 1985-08-06		

Please refer to my circular No. 13/1985 dated 29<sup>th</sup> May 1985 on the above subject.

2. For proposes of clarification of what is stated at paragraph 7 (h) thereof please be informed that: -
  - a. All conditions related to the grant of pre-1985 vacation leave should continue to apply to such leave weather granted in 1985, or thereafter. However, in order to maintain the facility of allowing officers to spent a potion of their leave overseas without detriment to their lave passage entitlement, it has been decided that during 1985 officers may be permitted to used to use from vacation leave due at 31<sup>st</sup> December 1984 an amount not exceeding fourteen (14) days for overseas travel without detriment to their leave passage entitlement earned at 1984-12-31;
  - b. Where an officer has vacation leave (pre-1985) to this credit NO LEAVE under the new condition should be granted\_in 1985 EXCEPT in cases of resignation, termination of service, transfer to “public service” or “other public service” organizations as outlined in the sub paragraph 7 (1) of the circular under reference.
3. Sub paragraph 7 (b) of the circular is hereby amended as follows: -

By the substitutions of a semi-colon for the comma after the word “Holiday” and the deletion of the remainder of the sentence.
4. Please bring the contents of the circular to the attention of all pensionable officers especially those persons who deal with personnel matters in your Ministry/ Departments/Regions.

(J.E. Sinclair)  
Permanent Secretary,  
PUBLIC SERVICE MINISTRY.